



CHAIRPERSON'S REPORT

For the year ended 29 February 2012

Report on the past year's activities

1. Section A: Basic details about the Organisation

- a Organisation name: Khula Development Group
- b Non-profit Organisation Registration Number: 034-397-NPO
- c The twelve-month period this Report covers: March 2011 to February 2012
- d Contact persons (two office bearers nominated by the Organisation):

Contact person:	Daleen Labuschagne
Contact person's title in your organisation:	President
Telephone number:	(021) 872 5396
Fax number:	086 2242272
Cell phone number:	074 158 2836
E-mail address:	daleenkhula@gmail.com

Another contact person:	Marliza Koen
Contact person's title in your organisation:	Program Co-ordinator
Telephone number:	(021) 870 1555
Fax number:	086 2242272
Cell phone number:	082 073 2130

- e Organisation's physical address: Unit 4, Nordyk Park
12 Rectangle Street
Triangle Park, Huguenote
Paarl
Western Cape
7646
- f Organisation's postal address: Suite 139,
Private Bag X3041
Paarl
7620

- g Organisation's Office Bearers (persons who hold positions of authority and responsibility within the Organisation.)

Name Daleen Labuschagne
Office bearer title Chairperson
Work or home address Unit 4, 12 Rectangle Street, Paarl
Postal address 12 Rupestrisstreet, Paarl
Telephone number 021 872 5396
ID Number 6504020028085

Name Erns Labuschagne
Office bearer title Non-operational manager
Work or home address Unit 4, 12 Rectangle Street, Paarl
Postal address 12 Rupestrisstreet, Paarl
Telephone number 021 872 5396
ID Number 6504015147080

- h Details of the Organisation's staff members

Job title of staff member	Gender	Race
Field worker	Female	Coloured
Field worker	Female	Coloured
Field worker	Female	Coloured
Field worker	Female	Coloured
Field worker	Female	Coloured
Field worker	Female	Coloured
Field worker	Female	Coloured
Administrator	Female	White
Program Co-ordinator	Female	White
President	Female	White

- i Basic skills or services of the Organisation:

- To effectively help the schools in Paarl East in preventing children from falling out of the school system.
- To put the children back into schools as quickly as possible.
- To provide sustainable support to out-of-school children in the Paarl East area and to empower them to become responsible members of society
- To create opportunities for the families of these children to earn sustainable regular monthly income, such as helping to obtain child support grants and pensions; or if misuse of grants apply, to report it to the local SASSA.
- To provide assistance to community and family members to render an effective support service to these children, such as counselling and support groups.

2. Section B: The Organisation's major achievements over the past year.

Planned activities

- Khula planned to establish better working relationships with schools namely Groenheuwel Primary, Daljosafat Primary, Nederburg Primary and Paarlzicht.
- The Khula field workers have to contact these schools on a weekly basis to receive enquiries from teachers and to give feedback.
- Khula field workers have to follow up on reported cases on a weekly basis.
- Reports had to be given to headmasters of the schools as quickly as possible.
- Assessment of problems has to be done and if necessary reported to Social Workers at the specific organisations.
- Better relationships were to be build with these organisations.
- Khula workers had to engage into relationships with more than 50 children and their primary caregivers (parent, guardian, grandparent)
- Help these families with obtaining or managing their child support grants and pensions.
- Engaging these caregivers (mothers, grandmothers, guardians) in women support groups once a week.
- Motivate these children to regularly attend school and become responsible members of society.
- Weekly appointments had to be made for counselling with caregivers.
- One new Khula worker was to be appointed.
- Khula had to enter into partnerships with other organisations and individuals who shared the same vision and passion.
- Khula Development Group as organisation had to equip and support Khula field workers to be effective in their work through individual supervision and attend necessary courses.

Achievements

- Khula worked in schools namely Groenheuwel Primary, Daljosafat Primary, Dalweide Primary, Nederburg Primary, Magnolia, Paulus Joubert Primary, Paarlzicht, Charleston Hill Secondary, Northern Paarl High School. We secured good relationships with the headmasters and teachers of these schools.
- Khula field workers worked with 76 children and their families.

- 60 of these caregivers (mothers, grandmothers, guardians) were engaged into women support groups on a weekly basis.
- Counselling sessions were held on a weekly basis at the Khula offices.
- Partnerships in our programs have been established with Hospice Paarl, SASSA, Paarl East Police, AHOS, Koinonia, Obos, Danny Arendse and Every Nations Church. Individual as well as corporate partnerships were formed for funding of activities.
- 40 Women were taken on an outing to the Strand during November.
- 36 Children were taken to a horse farm outside Paarl for a year-end/ Christmas function during December 2011.
- One new Khula field worker attended a course on counselling and deliverance. 8 Khula workers attended a spirit school by Retah McPherson.
- Group supervision and staff meetings with Khula field workers were held on a weekly basis.
- A new program for out-of-school youth between the ages of 13 and 19 started in August. The group started with 17 children who didn't attend school at all. 8 Of these children were put back into school by the beginning of 2012.
- Prayer meetings were held on a weekly basis.
- 2 Students in their fourth year at Hugonote College did their group work practicum at Khula.
- 2 Students in their third year at UWC did their community practicum at Khula.

3. Section C: List of important meetings held by the Organisation during the past year, and details of any changes to the Constitution.

Type of meeting	No of meetings held during the year
Annual general meeting	1
Special general meeting	0
Management meeting	15
Board meeting	4

The Annual General Meeting was held on 23 April 2012, within the stated time of the Constitution.

Financial Report

1. Section A: The Organisation's income and basic accounting details.

Accounting Officer's name:

Michelle Lotz

Accounting Officer's address:

23 Labrusca Street
Paarl
Western Cape
7646

The Organisation's accounts are prepared monthly.

The Accounting Officer's report and annual financial statements has been approved by the Organisation's Office Bearers.

During the year under review, 79% of the total revenue received was utilised for the Organisation's projects and 21% thereof was used for administrative costs.

The Organisation received 100% donation income from local individuals. The income was raised mostly through the efforts of the Chairperson.

A copy of the approved annual financial statements for the year ended 29 February 2012 of the Organisations is attached, refer Annexure A.

This report was approved by the management committee and authorised on 11 April 2011.

M Labuschagne