

WEDDING PACKAGE

JUNE 2018 - DECEMBER 2019





Getting married at Gulu Private Resort

Gulu Private Resort offers every bridal couple the chance to enter into a lifelong partnership in beautiful, tranquil and romantic surroundings.

The Resort offers you and your guests an occasion which will live up to all your expectations. In order for us to cater for all your requirements, we have designed various options from which to choose and we invite you to peruse these options listed and will advise you accordingly. Please do not hesitate to contact us should you want to discuss any changes to our Wedding Package. .

For the Bridal Couple:

Complimentary En-suite Room to celebrate the first special night as husband and wife
Complimentary breakfast the morning after the special day
Cake lifter and knife with speciale engravings and wedding date

Things to be arranged by the Bridal Couple:

Priest or Minister to officiate at the service
Photographer
Videographer
Make-up
Hair
Nails
Clothing (Groom and Bride)

Your Co-ordinators will gladly help by arranging the above for you as we like to use preferred suppliers that knows the venue and provides the best service possible

Venue

Our venue is suitable for a maximum of 120 guests with round tables and plastic chairs covered in white. Tiffany, Wimbledon and Phoenix chairs are available to hire for additional costs. Please note you will be liable for all transportation costs involving the chairs. Double hiring of the chairs are require should you like to have these chairs in the reception as well.

Should you prefer using our unique wooden furniture, we can accommodate a maximum of 85 guests with a bridal table and 95 guests without a bridal table. Seating arrangements will be explained in more detail upon site visit.

- *These numbers are the maximum that the venue can accommodate, including the bridal party, photographers, kids and all other guests.*

Gulu Private Resort offers a unique roofed chapel with huge windows which allow stunning river views and draping opportunity. The Venue is available for 8 hours from the start of the ceremony.

****PLEASE NOTE that we do not allow own set-up or breakdown as we have our own qualified co-ordinators.
NO outside co-ordinators allowed to co-ordinate any function or wedding at Gulu Private Resort.***

Two Qualified Event Co-ordinators to plan your special day and ensure a stress free perfect wedding. They will arrange your flowers, décor, draping, etc. with selected suppliers to ensure the best choice for you. Additional Costs apply for décor, flowers, draping, etc.

Two Qualified ICA Trained Chefs to prepare your food and your Wedding Cake will be designed and made by Zee's Floral and Wedding Cakes. Additional costs apply – please see menu options below.



Using Our Venue:

Usage of Chapel Venue and Reception Venue as specified.

Experienced and dedicated team of staff to look after you and your guests on your special day.

Setup of the Chapel: Chairs with white chair covers, Podium, Table to sign register, Red Carpet, Curtains for sides only to be hired.

Setup of the Reception: Round tables with white tablecloths or wooden tables with no cloths and white napkins, Plastic Chairs with white chair covers / wooden chairs with no covers.

Your choice of decor to rent available on request (priced per item) – Basic decor is included in the wedding package valued at a specific amount.

Basic white crockery – starter, main & dessert

Basic stainless steel cutlery – knife, fork, spoons

Basic glassware

Cake Table with Cake Knife, Gift Table with Bird Cage for Envelopes

Dance floor (if applicable)

Waitrons included – clearing tables only – **not for serving guests.**

Clearing and cleaning of the venues afterwards.

Provisional Booking: Provisional booking will be valid for 7 days or until another enquiry is received for the same date. To secure a Provisional Booking, a completed and signed Booking Form as well as payment of Venue Hire is required. Full and final balance of all costs will be payable **2 weeks prior to the Wedding day**. Please see Resort Regulations for Cancellation Policies.

Final Booking: To be confirmed upon receipt of payment of full Venue Hire and completed Booking Form only. Full and final balance of all other costs will be payable **2 weeks prior to the Wedding day**, after final confirmation of number of guests 3 weeks prior to Wedding day.

Should there be a default in payments, **Gulu Private Resort will retain the right to cancel the Booking immediately and Cancellation Policy will be applicable.**

No verbal bookings accepted.



Bar and Bartenders

Bar can be used on a Cash or Tab basis. Card facilities are available. We only have 1 operating system for all card transactions – this might take some time, therefore we prefer to work with cash. You are welcome to specify the usage of the required Bar Tab within limits – terms and conditions apply.

We do not employ Bartenders on a permanent basis, therefore an extra charge of R90.00 per hour will be charged per Bartender working overtime.

2 Bartender are included in the wedding package should a 3de be necessary additional charges will apply. **We work 1 bartender per every 30 guests.**

Corkage will only be allowed on wine as well as 1 bottle for every 5 guests attending the wedding. Corkage will be charged at R50, 00 per bottle. Bubbly must be purchased from the bar through your co-ordinator. No alcohol is permitted to be brought onto the premises and guests are not allowed to drink from their parked cars. They will be escorted from the Resort if caught drinking from Cooler Boxes, Hand bags, Cars or any other.

Gulu Private Resort has a fully licensed bar and will supply all Liquors, Soft Drinks, Spirits, ***Wines***, and Bubbly.

PLEASE NOTE: THERE WILL BE NO SPLITTING OF SPIRITS AND MIXTURES

Accommodation

Controlled entrance and ample parking ensures your guests' peace of mind during their stay. The resort has 7 double rooms that sleeps 2 guests each. All en-suite with air conditioners, DSTV, mini fridge, and beverage facilities. The rooms are all individually decorated, spacious and comfortable, offering you a home away from home feeling.

Accommodation is not included in the wedding packages – 8 en-suite rooms are available - sleeping a total of 16 guests sharing or 8 single guests – 2 executive units will be used for the Bride and Groom to get ready in as well as use 1 of the rooms for the bridal suite the night of the wedding. The other executive suite can be used for the bridesmaids or groomsmen on the night of the wedding.

♥ Check-in time: From 10h00 ♥
Check-out time: 10h00

**All rooms include breakfast on the day after the wedding only - No meals will be served to any guest staying from the Friday as the kitchen will be closed due to preparation for the wedding.*

All wedding packages are work out on specific budgets for each item - should you exceed these limits additional charges will apply. Should you be more or less guests attending the wedding, you are more than welcome to still get married at Gulu Private Resort and the packages will be amended accordingly...

Flowers will be done through Zee's Floral and Wedding Cakes - you are more than welcome to let Zee's Floral and Wedding Cakes provide you with a quote for your wedding seeing that their kitchen is on site there will be no issues with transportation.

It's always nice to have everything done at one place!

Orchid Wedding Package

Venue Hire – 120 guests (round tables only) – R58 000.00 including:

Items that market with a * can either be removed or changed to what you like. Flowers are worked on a minimum budget of R8 000, 00 including travelling.

2 Venues – Chapel and Reception – Some areas on the premises can be use for a outside wedding – please enquire
Tables – round only
Chairs – white plastic chairs with white seat covers (Wimbledon, Tiffany or Phoenix chairs can be hired in - additional charges will apply)
White tablecloths and white napkins
Basic Stainless Steel Cutlery

Basic White Crockery
***Glassware – Including crystal Champagne glasses (-R720)**
Cake Table
Gift Table with Bird Cages for Envelopes
Dance Floor (If applicable)
Waitron Staff (Cleaning and clearing only)
Set-up and Break-down
Red Carpet (Alternative colours can be arranged please enquire – R-300)
Podium

24 x Bubbly Bottles (-R3120)
3 x Bartenders
Wedding Arch of your choice
Wine barrels
***Funbooth (-R1450)**
***Warm fairy lights (can change to white)**
Basic draping in chapel and reception
Chandelier (-R300)
Chinese Lanterns
Assorted Vases
Welcome sign (-R800)
Flowers
Decor

Basic Stationary (Menu, Seating plan, guests names, and program –R1000)
Coffee and Tea
Juice – 20L only
Welcome Drinks – Alcoholic and Non-Alcoholic
Welcome Snacks
Co-ordinator
DJ – Chapel and Reception

Optional Accommodation – R8 000, 00 (Including Breakfast)

Accommodation – 8 x En-Suite – Sleeping 8 single guests or 16 Guests Sharing

Excluding:

Minister
Food
Bridal accessories
Groom accessories

Photographer
Videographer
Table cloths

Tulip Wedding Package

Venue Hire – 80 guests – R54 000.00 including:

Items that market with a * can either be removed or changed to what you like. Flowers are worked on a minimum budget of R8 000, 00 including travelling.

2 Venues – Chapel and Reception – *Some areas on the premises can be use for a outside wedding – please enquire*

Tables – wooden or round
Chairs – wooden or plastic white with seat covers
(Wimbledon, tiffany or Phoenix chairs can be hire in additional charges will apply)

White napkins
Basic Stainless Steel Cutlery
Basic White Crockery

***Glassware – Including crystal Champagne glasses (- R480)**

Cake Table
Gift Table with Bird Cage for Envelopes
Dance Floor *(If applicable)*
Waitron Staff *(Cleaning and clearing only)*

Set-up and Break-down
***Red Carpet (Alternative colours can be arranged – please enquire –R300)**
Podium

***16 x Bubbly Bottles (- R2080)**

2 x Bartenders
Wedding Arch of your choice
Wine barrels
***Funbooth (-R1450)**
*Warm fairy lights
Basic draping in chapel and reception

***Chandelier (-R300)**
Chinese Lanterns
Assorted Vases
***Welcome sign (-R800)**
Flowers

Decor

***Basic Stationary (Menu, Seating plan, guests names, and program –R1000)**

Coffee and Tea
Juice – 20L only
Welcome Drinks – Alcoholic and Non-Alcoholic
Welcome Snacks
Co-ordinator
DJ – Chapel and Reception

Optional Accommodation – R8 000, 00 (Including Breakfast)

Accommodation – 8 x En-Suite – Sleeping 8 single guests or 16 Guests Sharing

Excluding:

Minister
Food
Bridal accessories
Groom accessories

Photographer
Videographer
White table cloths

Carnation Wedding Package

Venue Hire – 60 guests – R51 500.00 including:

Items that market with a * can either be removed or changed to what you like. Flowers are worked on a minimum budget of R7 000, 00 including travelling.

2 Venues – Chapel and Reception – *Some areas on the premises can be use for a outside wedding – please enquire*

Tables – wooden or round
Chairs – wooden or plastic white with seat covers (*Wimbledon, tiffany or Phoenix chairs can be hire in additional charges will apply*)
White napkins
Basic Stainless Steel Cutlery
Basic White Crockery

***Glassware – Including crystal Champagne glasses (-R360)**

Cake Table
Gift Table with Bird Cage for Envelopes
Dance Floor (*If applicable*)
Waitron Staff (*Cleaning and clearing only*)
Set-up and Break-down
***Red Carpet (Alternative colours can be arranged – please enquire –R300)**
Podium

***12 x Bubbly Bottles (-R1560)**

2 x Bartenders
Wedding Arch of your choice
Wine barrels
***Funbooth (-R1450)**
*Warm fairy lights
Basic draping in chapel and reception
***Chandelier (-R300)**
Chinese Lanterns
Assorted Vases
***Welcome sign (-R800)**
Flowers

Decor

***Basic Stationary (Menu, Seating plan, guests names, and program –R1000)**
Coffee and Tea
Juice – 20L only
Welcome Drinks – Alcoholic and Non-Alcoholic
Welcome Snacks
Co-ordinator
DJ – Chapel and Reception

Optional Accommodation – R8 000, 00 (Including Breakfast)

Accommodation – 8 x En-Suite – Sleeping 8 single guests or 16 Guests Sharing

Excluding:

Minister
Food
Bridal accessories
Groom accessories

Photographer
Videographer
White Table cloths

Resort Regulations:

Once the confirmation date expires, the provisional booking will automatically be cancelled.

Bookings are valid for 30 days only and will only be confirmed upon receipt of full payment of Venue hire and completed Booking Form, which will serve as a non-refundable deposit.

Deposits are non-refundable in the event of a cancellation or postponement. Should a wedding be cancelled during High Season Periods (including long weekends), Gulu Private Resort maintains the right to hold the couple liable for loss of income – estimated by number of guests proven with previous weddings.

Final arrangements and full payment are required 2 (Two weeks) prior to the wedding.

Please note: Once final number of guests are confirmed **2 weeks** prior to wedding, it cannot be changed as food orders are placed then and paid for on order.

Children under 11 years will not be charged for food. Please ask for our kiddies menus.

No children without adult supervision – please warn them to keep fingers away from bird enclosures.

Food on the buffet will be displayed for 1 hour only from confirmed time of main course. No food can be removed from the buffet for take away purposes.

All vehicles off-loading: ½ hour only, to be removed and parked at Parking Area.

Photographers and DJ's will be allowed to set up 3 hours before the function. All photographers and DJ's **must come and see the venue 1 week in advance to make sure they have all required equipment needed for the wedding. Please provide all contact details to your co-ordinator to make all the necessary arrangements.**

It is the bride and groom's responsibility to make sure the Photographer have a proper seat at a table to have their meals. They will not be charged for the food. Complimentary from the venue. This only applies for 1 photographer and 1 assistant. Should you not use the DJ provided by the venue, they will be added to your total food bill.

Gulu Private Resort does not take any responsibility for any loss of equipment, clothes or any other items of value.

No food, beverages or alcohol may be brought onto the premises.

Gratuity is optional at the discretion of the client.

Music to stop and Bar to be closed at end of 8 hr Venue Hire Time (8 hours from confirmed Ceremony starting time). Regardless of the time the ceremony actually starts – the 8 hours begin at the confirmed time stated on the Booking Form.

Prices are current and subject to change without notice. All prices inclusive of 15% VAT

No smoking allowed inside venues or bedrooms

– No cigarette tossed into gardens, please ask for ash trays. All our guests requested to please respect restricted areas, i.e. kitchen and Aviary.

No outside catering, event-coordinators, or alcohol are allowed – please speak to our team of professionals.

IMPORTANT: Please do not feed any animals on the premises; they are fed at certain times and with specially prepared food. Please do not open windows more than 3cm, our friendly monkeys will pay your room a visit and eat whatever you have available – they are not aggressive, but very opportunistic.

*Cancellation Policy:

50% Deposit required on confirmation. **Please note: No show, late arrivals or early departures – NO refund applicable**

In the event of cancellation, the following non-refundable portion would apply:

3 months - 25% of the deposit will be charged to the client
2 months - 50% of the deposit will be charged to the client
1 month - 100% of the deposit will be charged to the client

Bank Details

Banking details: Absa Cheque Account
Account name: Red Sunset Trading 8 (PTY) Ltd
Account number: 406 924 7227
Bank code: 632005
Swift code: ABSAZAJJ
Reference: Name and Wedding Date

Groom

Bride

Gulu Private Resort