



## WEDDING PACKAGE

JANUARY - DECEMBER 2017



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# *Gulu Private Resort*

## *Getting married at Gulu Private Resort*

Gulu Private Resort offers every bridal couple the chance to enter into a lifelong partnership in beautiful, tranquil and romantic surroundings.

The Resort offers you and your guests an occasion which will live up to all your expectations. In order for us to cater for all your requirements, we have designed various options from which to choose and we invite you to peruse these options listed and will advise you accordingly. Please do not hesitate to contact us should you want to discuss a smaller Wedding Package.

### *For the Bridal Couple:*

Complimentary En-suite Room to celebrate the first special night as husband and wife  
Complimentary breakfast the morning after the special day

### *Things to be arranged by the Bridal Couple:*

Priest or Minister to officiate at the service

Musical requirements for the chapel and venue – basic sound system available – should you wish to have a specific song played at the chapel, a CD with only that song must be given to your coordinator.

Photographer

### **Gulu Private Resort Recommendations:**

- **Photography** - Paula Adams Photography - Cell: 084 5565 024 / [www.facebook.com/PaulaAdamsPhotography/](http://www.facebook.com/PaulaAdamsPhotography/) / [www.facebook.com/BigDaySymphony](http://www.facebook.com/BigDaySymphony) / [www.vimeo.com/BigDaySymphony](http://www.vimeo.com/BigDaySymphony)
- **Video** – Michael Beyers Video – 061 173 2803
- **Photography** - Estefania Romero Photography - [hello@estefaniaromero.com](mailto:hello@estefaniaromero.com) / SA +27 060 773 7376 [www.estefaniaromero.com](http://www.estefaniaromero.com)
- **Nails** - Serendipity (Kylie Jordaan) – 071 896 1801
- **DJ** – DJ Justin – 074 118 1388
- **Minister** – Mark Dickinson – 084 804 0661

## *Gulu Private Resort*

### *Venue*

Our venue is suitable for a maximum of 100 guests. Should you prefer using our unique wooden furniture, we can accommodate a maximum of 80 guests. Gulu Private Resort offers a unique roofed chapel with huge windows around which allow stunning river views and draping opportunity. Experience exquisite sunsets on the deck of the Restaurant, overlooking the Gulu River and consider yourself lucky to hear the call of the Fish Eagles while having tasty prepared snacks and sipping on something refreshing from our well stocked bar. The Venue is available for 8 hours from the start of the ceremony.

**PLEASE NOTE that we do not allow own set-up or breakdown as we have our own co-ordinators.  
NO outside co-ordinators allowed to co-ordinate any function or wedding at Gulu Private Resort.**

Two Qualified Event Co-ordinators to plan your special day and ensure a stress free perfect wedding. They will arrange your flowers, décor, draping, etc. with selected suppliers to ensure the best choice for you. Additional Costs apply for décor, flowers, draping, etc.

Two Qualified ICA Trained Chefs to prepare your food and Wedding cake to your preference. Additional costs apply – please see menus.

## *Gulu Private Resort*

### *Using Our Venue:*

Usage of Chapel Venue and Reception Venue as specified.

Experienced and dedicated team of staff to look after you and your guests on your special day.

Setup of the Chapel: Chairs with white chair covers, Podium, Table to sign register, Basic Sound System and Red Carpet, Curtains for sides only to be hired.

Setup of the Reception: Round tables with white tablecloths or wooden tables with no cloths and white napkins, Plastic Chairs with white chair covers / wooden chairs with no covers.

Your choice of overlays and chair tie backs and decor to rent available on request (priced per item)

Basic white crockery – starter, main & dessert

Basic stainless steel cutlery – knife, fork, spoons

Standard glassware – excluding flower pots, Champagne glasses included in Champagne price.

Cake Table with Cake Knife, Gift Table with Bird Cage for Envelopes

Basic Sound system available in Reception Venue

Dance floor (if applicable)

Waitrons included – clearing tables only – not for serving guests.

Clearing and cleaning of the venues afterwards.

**Provisional Booking:** Provisional booking will be valid for 7 days or until another enquiry is received for the same date. To secure a Provisional Booking, a completed and signed Booking Form as well as payment of Venue Hire is required. Full and final balance of all costs will be payable **2 weeks prior to the Wedding day**. Please see Resort Regulations for Cancellation Policies.

**Final Booking:** To be confirmed upon receipt of payment of full Venue Hire and completed Booking Form only. Full and final balance of all other costs will be payable **2 weeks prior to the Wedding day**, after final confirmation of number of guests 3 weeks prior to Wedding day. Should there be a default in payments, Gulu Private Resort will retain the right to cancel the Booking immediately and Cancellation Policy will be applicable.  
No verbal bookings accepted.



## *Gulu Private Resort*

### *Bar and Bartenders*

Bar can be used on a Cash or Tab basis. You are welcome to specify the usage of the required Bar Tab within limits – terms and conditions apply. We do not employ Bartenders on a permanent basis, therefore an extra charge of R80.00 per hour will be charged per Bartender. One Bartender for every 30 guests – not negotiable. (From 1 hour before wedding starts = 9hrs – thereafter R160.00 per hour)

Corkage will not be allowed – no alcohol is permitted to be brought onto the premises and guests are not allowed to drink from their parked cars. They will be escorted from the Resort if caught drinking from Cooler Boxes, Hand bags, Cars or any other.

Gulu Private Resort has a fully licensed bar and will supply all Liquors, Soft Drinks, Spirits, Wines, and Bubbles.

**PLEASE NOTE: THERE WILL BE NO SPLITTING OF SPIRITS AND MIXTURES**

# Gulu Private Resort

## Accommodation

Controlled entrance and ample parking ensures our guests' peace of mind during their stay. The resort has 8 double rooms that sleeps 2 guests each and 2 units that sleep 4 guests, all ensuite with air conditioners, DSTV, mini fridge, and beverage facilities. The rooms are all individually decorated, spacious and comfortable, offering you a home away from home feeling.

**Discounted Accommodation Prices – Only applicable for block booking. Could change without notice. Please enquire for High Season Prices.**

♥ Check-in time: From 10h00

♥ Check-out time: 10h00

Single En-suite (1 Guest B & B)	Double En-suite (2 Guests B & B)	Family Room (B & B – sleeps 4) <b>2 Adults and 2 Children only</b>	Kids 4-11: B & B @ R 240
R800.00	R1 200.00	R1600.00	Kids under 3 free, if sharing with parents.

***\*All include breakfast for weddings only***



# *Gulu Private Resort*

## *Wedding Package*

### Venue Hire – R14 000.00 including:

2 Venues – Chapel and Reception

Tables – wooden or round

Chairs – wooden or plastic white with seat covers

White tablecloths and white napkins

Basic Stainless Steel Cutlery

Basic White Crockery

Glassware – excluding champagne glasses

Cake Table and Cake Knife

Gift Table with Bird Cage for Envelopes

Basic Sound System

Dance Floor ( If applicable)

Waitron Staff (Cleaning and clearing only)

Set-up and Break-down

Welcome drinks served with snacks (non-alcoholic)

Professional Co-ordinator (initial viewing; 30min; menu & décor ideas; 60min mock setting; 30min rehearsal - optional) – please note, strictly by appointment only. Co-ordinators are qualified and experienced to make your Dream Wedding come true without you lifting a finger!



# *Gulu Private Resort*

## *Resort Regulations:*

Once the confirmation date expires, the provisional booking will automatically be cancelled.

Bookings are valid for 30 days only and will only be confirmed upon receipt of full payment of Venue hire and completed Booking Form, which will serve as a non-refundable deposit.

Deposits are non-refundable in the event of a cancellation or postponement. Should a wedding be cancelled during High Season Periods (including long weekends), Gulu Private Resort maintains the right to hold the couple liable for loss of income – estimated by number of guests proven with previous weddings.

Final arrangements and full payment are required 2 (Two weeks) prior to the wedding.

**Please note:** Once final number of guests are confirmed **2 weeks** prior to wedding, it cannot be changed as food orders are placed then and paid for on order.

Children under 11 years will not be charged for food. Please ask for our kiddies menus.  
No children without adult supervision – please warn them to keep fingers away from bird enclosures.

Food on the buffet will be displayed for 1 hour only from confirmed time of main course. No food can be removed from the buffet for take away purposes.

***All vehicles off-loading: ½ hour only, to be removed and parked at Parking Area.***

Photographers and DJ's will be allowed to set up 3 hours before the function. All photographers and DJ's ***must come and see the venue 1 week in advance to make sure they have all required equipment needed for the wedding. Please provide all contact details to your co-ordinator to make all the necessary arrangements.***

It is the bride and groom's responsibility to make sure the Photographer and DJ's have a proper seat at a table to have their meals. They will not be charged for the food. Complimentary from the venue.

Gulu Private Resort does not take any responsibility for any loss of equipment, clothes or any other items of value.

No food, beverages or alcohol may be brought onto the premises.

Gratuity is optional at the discretion of the client.

Music to stop and Bar to be closed at end of 8 hr Venue Hire Time (8 hours from confirmed Ceremony starting time). Regardless of the time the ceremony actually starts – the 8 hours begin at the confirmed time stated on the Booking Form.

Prices are current and subject to change without notice. All prices inclusive of 14% VAT

No smoking allowed inside venues or bedrooms – no cigarette tossed into gardens, please ask for ash trays.

All our guests requested to please respect restricted areas, i.e. kitchen.

**No outside catering, event-coordinators, or alcohol are allowed – please speak to our team of professionals.**

**IMPORTANT: Please do not feed any animals on the premises; they are fed at certain times and with specially prepared food. Please do not open windows more than 6cm, our friendly monkeys will pay your room a visit and eat whatever you have available – they are not aggressive, but very opportunistic.**

\* Cancellation Policy:

50% Deposit required on confirmation. **Please note: No show, late arrivals or early departures – NO refund applicable**

In the event of cancellation, the following non-refundable portion would apply:

3 months - 25% of the deposit will be charged to the client  
2 months - 50% of the deposit will be charged to the client  
1 month - 100% of the deposit will be charged to the client

## Bank Details

Banking details: Absa Cheque Account  
Account name: Red Sunset Trading 8 (PTY) Ltd  
Account number: 406 924 7227  
Bank code: 632005  
Swift code: ABSAZAJJ  
Reference: Name and Wedding Date

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Bride and Groom

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Gulu Private Resort

*Paula Adams Photography*